



SISKIYOU RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
AGENDA

THURSDAY – MAY 13, 2021 – 7:00 P.M. TELECONFERENCE

IMPORTANT NOTICE

Based on mandates by the Governor through Executive Order 33-20 to shelter in place and guidance from the County Public Health Officer to minimize the spread of coronavirus, please note the following changes to the District's public meeting procedures:

- There will not be a physical meeting location; both the Etna City Hall and the District Office are currently closed to the public
- Board meetings will be conducted via teleconference using [freeconferencecall.com](https://www.freeconferencecall.com), as allowed under Executive Order 29-20
- All members of the public seeking to observe and/or to address the Board of Directors may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING

Telephone: Listen to the meeting live by calling **605-472-5616** and, when prompted, entering the access code **283012** followed by the number sign #.

Internet: Watch a live stream of the meeting from a computer or mobile device by navigating to <https://www.freeconferencecall.com/>. Under the Online Meetings tab select Join Meeting, enter the online meeting ID: **sisqrcd**. You will be asked to enter your name and email.

HOW TO SUBMIT PUBLIC COMMENTS

Written Comments: Written comments should be submitted via email to sisqrcd@sisqtel.net with a subject line of "Public Comment". In the body of the email, please reference the specific agenda item number to which your comment pertains, otherwise it will be brought up during the Open Forum. Your comment will be read aloud at the meeting and is subject to the 3-minute time limit. All written comments submitted via email must be received by 7 P.M. the day of the meeting.

Telephonic / Electronic Comments: During the meeting the Board Chairman will periodically announce the opportunity to make public comments. Comments can be made by voice or typed into the comment field of [freeconferencecall.com](https://www.freeconferencecall.com), where they will be read aloud by the Board Chairman.

ACCESSIBILITY INFORMATION

Anyone who needs assistance to be able to observe, participate and/or access meeting related materials should contact the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975 before the meeting. In compliance with the Americans with Disabilities Act, those requiring special accommodations should notify the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975. Notification at least 48 hours prior to the meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility.

PUBLIC RECORDS

All materials related to an open session item on the agenda that are distributed to the Board of Directors and which are not exempt from disclosure pursuant to the California Public Records Act, will be made available for public inspection at the time they are distributed to the Board of Directors through the District website: <https://www.siskiyourcd.com/meetings>. Public records may also be requested by directly contacting the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975.

THURSDAY – MAY 13, 2021 – 7:00 P.M. TELECONFERENCE

Our Mission: *Identify conservation and watershed enhancement needs and offer assistance to landowners and resource managers to meet those needs through technical, financial and educational leadership.*

1. CALL TO ORDER:

- A. Establish Quorum **7:00**
- B. Pledge of Allegiance
- C. Roll Call and Introductions
- D. Agenda Adjustments & Approval
- E. Approval of Minutes for the April 8, 2021 Regular Board Meeting.
- F. Open Forum – 3-minute limit.

2. PRESENTATIONS

None

3. BUSINESS: (DISCUSSION AND ACTION)

7:10

- A. Consideration of Office Lease / Rent Agreement (Action – By Motion, Authorize the District Manager to Enter into an Agreement with the City of Etna for Continued Utilization of Existing Office Space Located at 450 Main Street) District Manager – 5 minutes. See Staff Report for Contract Details.
- B. Review and Consideration of the Indirect Cost Negotiation Agreement offered by the United States Department of the Interior for Fiscal Year 2020 (Final) and 2022 (Provisional) (**Action-** By Motion, authorize the Board Chairperson to Sign the Agreement) District Manager – 5 min
- C. Review and Consideration of the Preliminary 2021-2022 Fiscal Year Budget for the Siskiyou County Auditor (Action – By Motion, Approve the Preliminary Budget) District Manager – 10 min
- D. Consideration of Setting a Special Board Meeting / Workshop to discuss RCD Future Planning and Operations. (Direct Staff) - 5 min
- E. **Financial Report & Payment of Bills** –District Manager **8:05**
 - i. Financial Report
 - ii. Monthly Reconciliation of the Mechanics Bank Account
 - iii. Warrants for Approval
 - iv. Journal Voucher for Approval - 10 min.

4. OLD BUSINESS UPDATES

- A. Oath of Office / Swearing in of Board Members

4 REPORTS:

8:15

- A. Agencies
- B. Scott River Watershed Council
- C. Scott River Water Trust

- D. Projects – Staff
- E. Administration – District Manager
- F. Directors

5. AGENDA ITEMS FOR NEXT REGULAR MEETING: June 10th, 2021

6. ADJOURN

8:30

Agendas are available on the District website at <https://www.siskiyoucd.com/meetings> or by directly contacting the District Manager at sisqrcd@sisqtel.net (recommended contact method) or 530-467-3975.